FORM RE 01/2012

Revised December 2020

**APPLICATION FORM FOR STUDENT RESEARCH ETHICS APPROVAL**

**UNIVERSITI BRUNEI DARUSSALAM**

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| **1. GENERAL INFORMATION** | | | |
| **TITLE OF PROPOSED RESEARCH:**  **LIST OF NAME OF RESEARCHERS AND FACULTY:** | | | |
| **2. PROJECT ABSTRACT**  (not more than 250 words) | | | |
| **LIST OF OBJECTIVES:**  **BRIEF METHODS:** | | | |
| **3. INTRODUCTION** (not more than 250 words) | | | |
| **IMPORTANCE OF STUDY**  **BENEFIT TO THE COMMUNITY OR CONTRIBUTING TO NEW KNOWLEDGE** | | | |
| **4. DETAILS OF RESEARCH PROCEDURE** | | | |
| **4.1 PARTICIPANTS** | | | |
| - Inclusion and exclusion criteria  - Number of participants to be recruited  - The detailed procedure of recruiting potential participants (how they are identified and recruited, any vulnerable groups included (e.g. students of the researchers, patients of the researchers, staff or subordinate of the researchers, prisoners, etc.) | | | |
| **4.2 METHODS OF DATA COLLECTION OR RESEARCH PROCEDURE AND DATA ANALYSIS** | | | |
| - Please describe the method of data collection or research procedure. Data collection form, template, questionnaire, list of questions to use in interview, etc. must be attached (see Section 5). | | | |
| **4.3 SUMMARY OF POTENTIAL ETHICAL ISSUES** **AND HOW THEY WILL BE ADDRESSED** | | | |
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| **4.4 BENEFITS TO RESEARCH PARTICIPANTS AND THIRD PARTIES** | | | |
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| **4.5 RISKS TO RESEARCH PARTICIPANTS AND THIRD PARTIES** | | | |
|  | | | |
| **4.6 PROCEDURE OF TAKING INFORMED CONSENT** | | | |
| This section shall include:  - Description of the procedure of taking informed consent (including assent of children) | | | |
| **4.7 PLAN TO DISSEMINATE RESEARCH FINDING (AND FEEDBACK TO PARTICIPANTS WHERE APPROPRIATE)** | | | |
|  | | | |
| **4.8 MEASURES TO ENSURE CONFIDENTIALITY AND PRIVACY** | | | |
| - This may include a brief description of whether and how anonymity is maintained, other confidentiality measures such as data collected are kept secured (password, etc.)  - Depending on the type of data and data collection, the privacy of the place where the data collection is done should be described if relevant. | | | |
| **5. CHECKLIST OF ATTACHMENT** (please attach the followings as appropriate) | | | |
|  | Please tick (✓) as appropriate (NR – not relevant; Att. - attached) | **NR** | **Att.** |
| 1 | Permission from the relevant authority of the place where the study will be conducted |  |  |
| 2 | Participant information sheet (both in English and Malay) (where appropriate) |  |  |
| 3 | Informed consent form (both in English and Malay) (where appropriate) |  |  |
| 4 | Data collection form/template, questionnaires or list/outline of questions for the interview |  |  |
| 5 | Short CV of the researcher(s) (Not more than **two** pages for each researcher) |  |  |
| All information provided all above is correct and accurate.  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of Principal Researcher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  UBD Registration Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Faculty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |